



## Want to learn more about volunteering at the Fringe?

You're in the right place! We are excited for another fabulous year of Theatre for Everyone! The Vancouver Fringe Festival is scheduled for **September 7 – 17, 2023**.

Thank you for your interest in volunteering with us! Please read the following position descriptions before filling in your [MyImpactPage](#) volunteer application. The Fringe offers various volunteer roles and is the perfect opportunity to take part in Front of House theatre roles, our infamous Fringe bar, connecting with artists and patrons and many more! The Fringe requires all volunteers to commit to a minimum of 16 volunteer hours (approximately 4 volunteer shifts).

If you see something you like and you can commit to the 16 hour commitment during the Festival, [please apply to volunteer with us here](#).

### Front of House (FOH)/Customer Service Positions

**Ticket Sellers** – Ticket Sellers are trained in our box office system and are often the first point of contact for patrons. You will be selling tickets at shows using a tablet and handling contactless payments, so you should be comfortable with technology and multitasking in busy environments.

*Accessibility:* This position is accessible to volunteers using wheelchairs (in [wheelchair accessible venues](#)), to those who are partially sighted, and to those who are d/Deaf and Hard of Hearing.

**Ushers** - Guide guests to their seats and may also be asked to assist with other tasks as required pertaining to Front of House/guest service. Ushers may also act as way-finders, helping guests navigate to exits, entrances and washrooms. Ushers get the opportunity to witness the shows that they are volunteering for.

***Note: Ushers must sign-up for a non-usher shift for every usher shift they sign up for.***

*Accessibility:* This position is accessible to volunteers who are d/Deaf and Hard of Hearing, and those using wheelchairs.

**Patron Check-In Attendants** - The first point of contact for arriving guests as you will check in patrons via a digital guest list using a tablet.

Required: Be comfortable with technology.

Accessibility: This position is accessible to volunteers using wheelchairs (in wheelchair accessible venues), and to those who are partially sighted.

**Fringe Ambassador/Surveyor** – Are you friendly and outgoing? Put your best Fringe forward! Fringe Ambassadors/Surveyors roam around Granville Island, spreading their love of the Fringe to as many people as possible! They are our eyes and ears, and will also answer questions and survey patrons to make sure they get the most out of their Fringe experience. *Accessibility:* For this role you need a very outgoing and comfortable approaching people! This position is accessible to those volunteers using wheelchairs, and those who are partially sighted.

**Info Centre** – Do you love talking on the phone and have good customer service skills? Come hang out at the Info tent and take charge of the ever-ringing Info Line! When Fringers call with questions, the Info Line volunteers save the day, looking up information on our website and database. Basic computer skills and high proficiency in English required. The Box Office is only open from noon to 8:00 pm.

*Accessibility:* This position is accessible to volunteers using wheelchairs, and those who are partially sighted.

**Raffle Ticket Sellers** - Get ready to have fun! "Get Lucky Raffle" sellers are outgoing, friendly, and unafraid to approach people. Raffle Ticket Sellers will have the chance to mingle with fantastic Fringe goers and soak up the festival atmosphere. Also, the Raffle Ticket Sellers will be in the centre of the action selling raffle tickets to Fringe goers at busy Fringe locations and at the Fringe Bar! You must be 19+ for shifts inside the Fringe Bar. If you are under 19 we can assign you somewhere else

## **Volunteer Centre Positions**

**Registration Attendants** – This position is key to the Volunteer Centre. Registration Attendants are the keepers of the daily volunteer schedule, and help make the Volunteer Centre a fun, welcoming, and informative place for volunteers. They sign volunteers in for their shifts, help the Volunteer Hospitality if needed, let staff members know if there are any holes in the schedule, and call volunteers!

*Accessibility:* This position is accessible for volunteers using wheelchairs, and those who are partially sighted.

**Volunteer Hospitality** - These volunteers have two different, yet very important tasks. First, they help with the maintenance of the common area, keeping the Volunteer Centre clean and restocked at all times. They are also in charge of picking up all food/drink donations and letting us know whenever we are running out of anything at the Volunteer Centre. Second, they help the Volunteer Coordinator Assistant to prepare the Volunteer Appreciation Party. If you like making people feel happy and valued, this is the job for you!

*Accessibility:* This position is accessible for volunteers who are Deaf/Hard of Hearing, and those who are partially sighted.

## **Bar positions**

**\*\*Note: All Fringe Bar volunteers MUST be 19 years of age or older and have at least some late-night availability (10PM-2AM).\*\***

**Bar Servers/Assistants** – Assist Fringe Bar Staff in bar concession and table service at various Fringe bars, helping with tasks such as bartending, collecting cups, and clearing tables.

**Required: Have valid Serving It Right certification and be at least 19 years of age.**

If you would like to obtain your Serving It Right, follow the prompts here:

<https://www.responsible-service-bc.gov.bc.ca/serving-it-right-course>

It costs \$35. You MUST always have your certificate on you when serving.

*Accessibility:* This position is accessible to d/Deaf and Hard of Hearing volunteers

**Busser** – Help Fringe Bar staff keep the party rolling by clearing cups and collecting empties.

You will get to meet a lot of the artists! Night owls needed – the Fringe Bar is open late!

**Required:** Be at least 19 years of age.

*Accessibility:* This position is accessible to Deaf and Hard of Hearing volunteers.

**Bar Ticket Seller** – Sell tickets for drinks at the best party in town! You will get to meet a lot of the artists! Night owls needed – the Fringe Bar is open late!

**Required:** Be at least 19 years of age.

*Accessibility:* This position is accessible to volunteers using wheelchairs and for Deaf/Hard of Hearing volunteers.

**Security** – Help keep the fun in the bar and off the streets. Check IDs, keep drinks in and smoke out, and help keep the club celebrations safe and fun. You will get to meet a lot of the artists! Night owls needed – the Fringe Bar is open late!

**Required:** Be at least 19 years of age.

*Accessibility:* This position is accessible to volunteers using wheelchairs.

## **Production/Tech/Hands-on Positions**

**Site Crew/Production** - Help our production and signage team build venues, paint and install signs, hang banners, and prepare the island for the Fringe Festival– then take it all down again 11 days later!

**Required:** comfortable closed-toed shoes, warm clothes, and ability to lift.

*Accessibility:* This position is accessible for volunteers who are d/Deaf and Hard of Hearing

**Dispatch Assistant** – Work in the “brain” of the Festival where all radio traffic is monitored. Make sure information and goods flow smoothly between all departments and venues. You will record radio and iPad numbers on a spreadsheet, do radio checks, attach headsets or hand mics to radios, and keep those batteries charged!

**Required:** You must be familiar with tablets, radios and be able to do some minor lifting.

**Driver-Runner** – Starting this year, Drivers will be expected to work as a Runner in their downtime in between off-island shows. Drivers are crucial for pick-up and delivery (of people and supplies) to our off Granville Island venues, while the Runner aspect involves working with Dispatch to move critical information and supplies between venues on Granville Island. You do not need to bring or use your own vehicle; we will have a car for you to drive. Required: A valid Class 5 Driver's License, that you have on you at all times during your Driving shift. Warm, waterproof clothes and comfortable footwear are a must since you will be doing a lot of walking.

**Runner** – Work with Dispatch to move critical information and supplies between venues on Granville Island. Required: Warm, waterproof clothes and comfortable footwear are a must since you will be doing a lot of walking.

**Events** – Help with a variety of tasks including setup and strike, picking up empty bottles, carrying trays, and just generally helping the events run smoothly. Bonus: If you have Food Safe certification or Serving it Right!